

Appreciation Awards 2024

1. About the Awards

The Appreciation Award 2024 organized by MUPA aims to promote, recognize and reward excellence in graduate research (GR) supervision and support at Monash University Malaysia (MUM) as nominated by research postgraduates (Master and PhD).

The Appreciation Award 2024 is exclusively student-driven. This nomination process provides an opportunity for postgraduate students to show appreciation to their supervisors for being exceptional. The awards winners will be announced on 20 th October 2024 and will receive a ceremonial plaque and a secret gift. All supervisors, non-academic, and student nominees will be invited to attend the award ceremony with the PVC, the Head of School of the selected winners, and other executive members of Monash University Malaysia who support the awards.

2. Eligibility

- GR students can nominate their **MAIN** supervisor and non-academic staff **ONLY**.
 - The GR student should have completed **at least six months of candidature**.
- GR students can nominate full-time or contract faculty members of Monash University Malaysia **ONLY**.

3. Award Categories

A. Academic staff

- Supervisor of the Year (7)
- Outstanding Supervisor (1)
- Most Inspiring Supervisor (1)
- Career coach (1)

B. Non- Academic staff

- Management/Technical personnel of the year (7)

- Outstanding management/Technical personnel (1)
- Above and Beyond (1)
- Most approachable (1)

4. Nomination Criteria and Guidelines

Nominees will be assessed based on the information provided in the nomination form and against the following criteria:

1. ACADEMIC STAFF

i. SUPERVISOR OF THE YEAR

This prestigious award recognizes the supervisor who has fostered an exceptionally supportive, stimulating, and inspirational research environment for GR (graduate research) students. The recipient of this award demonstrates outstanding qualities in the following areas:

ACADEMIC

- Provides expert guidance and direction throughout the research process.
- Encourages and facilitates opportunities for presentations both within and outside the department.
- Promotes and initiates academic networking at various levels, including state, national, and international platforms.
- Nurtures research potential and fosters creativity among students.
- Recognizes the importance of authorship and actively encourages publications and participation in conferences.
- Provides constructive criticism and valuable feedback to enhance the quality of research work.

MANAGEMENT

- Ensures effective time management for regular consultations, facilitating productive and flexible scheduling.
- Monitors and ensures appropriate progress of the research project.
- Possesses comprehensive knowledge of administrative aspects related to research activities.

- Sets reasonable expectations regarding workload and work hours, prioritizing the well-being of students.

SUPPORT

- Encourages active participation and contributes to establishing a vibrant research culture within the department.
- Strives to provide access to necessary facilities and offers financial support wherever possible.
- Demonstrates approachability and provides unwavering support to students during both academic and personal challenges.

The Supervisor of the Year award acknowledges the exceptional efforts of supervisors who go above and beyond to create an enriching research environment and support the growth and success of their GR students.

ii. OUTSTANDING SUPERVISOR

The Outstanding Supervisor Award recognizes the exceptional mentorship supervisors provide, who empower their GR (graduate research) students to strive for excellence in their professional and personal lives. This award is presented to supervisors who demonstrate the following qualities:

- Encourages students to attain a healthy work-life balance, promoting their professional and personal well-being.
- Sets a remarkable example by maintaining a harmonious work-life balance themselves.
- Actively engages with students, showing genuine interest and support in their research work and overall development.

The Outstanding Supervisor award celebrates supervisors who go beyond their role to inspire and guide their students towards achieving their full potential, fostering an environment of growth and success.

ii. MOST INSPIRING SUPERVISOR

The Most Inspiring Supervisor award acknowledges supervisors who ignite a sense of motivation and determination in their GR (graduate research) students, encouraging them to surpass their own expectations and cultivate a profound interest in their field of study. This award is presented to supervisors who exhibit the following characteristics:

- Inspires and motivates students to strive for their career aspirations, pushing them to reach new heights of achievement.
- Sets a remarkable example through their unwavering passion and energy for their work.
- Demonstrates a genuine love and enthusiasm for their research area, inspiring students to develop a similar passion.
- Takes pride in their recent or past accomplishments, serving as an inspiration to their students.

iv. CAREER COACH

The Career Coach award recognizes supervisors who actively incorporate employability skills throughout the duration of the candidature and provide unwavering support to their GR students in achieving their future career goals. This award is bestowed upon supervisors who demonstrate the following qualities:

- Offers valuable guidance in career development, helping students navigate their professional journey.
- Provides opportunities for students to acquire experience and skills that are beneficial in the workplace.
- Encourages students to participate in careers-related events and facilitates networking opportunities.

The Career Coach award celebrates supervisors who prioritize their students' holistic growth and success, equipping them with the necessary skills and support to excel in their future careers.

Note: In the evaluation of all nominees under the Academic Staff category, the number of students under his/her supervision and the number of students nominating will be considered. This ensures fairness, as a nominee supervising a larger number of students who all submit nominations could create a bias compared to a nominee with fewer students under their supervision.

B. NON- ACADEMIC STAFF

i. MANAGEMENT/TECHNICAL PERSONNEL OF THE YEAR (7)

The Management/Technical Personnel of the Year award acknowledges the non-academic staff (including management and technical personnel) who have created a supportive, stimulating, and inspiring research environment for GR (graduate research)

students. This award is presented to non-academic staff who demonstrate the following qualities:

- Provides guidance and assistance in research endeavors.
- Offers constructive criticism and valuable feedback to foster growth.
- Ensures effective and flexible time management for regular consultations.
- Possesses comprehensive knowledge of administrative and technical aspects.
- Endeavors to facilitate access to facilities and maintains smooth communication between schools, suppliers, on-campus administration staff, and across campuses.
- Approachable and supportive in both academic and personal challenges.

ii. OUTSTANDING MANAGEMENT/TECHNICAL PERSONNEL (1)

The Outstanding Management/Technical Personnel award recognizes non-academic staff who excel in mentoring GR students. This award is given to individuals who exhibit the following attributes:

- Encourages students to attain a healthy work-life balance, both professionally and personally.
- Sets an exemplary work-life balance as a role model. .

Actively engages in students' work and overall well-being.

iii. ABOVE AND BEYOND (1)

The Above and Beyond award is presented to non-academic staff members who inspire GR students to surpass their perceived limitations, achieve remarkable accomplishments, and develop a profound interest in their subject area. This award is given to individuals who demonstrate the following qualities:

- Inspires and encourages students to pursue their career aspirations.
- Sets a shining example through their passion and energy for their work.
- Demonstrates a genuine love and dedication to their responsibilities.

iv. MOST APPROACHABLE (1)

The Most Approachable award recognizes non-academic staff members who create an accessible environment for GR students, facilitating easy and comfortable access for students seeking their guidance and support.

5. Number of Final Awards = 20

6. Judging Panel

An independent committee will evaluate and select the winners of interdisciplinary academic staff. Panel members will assess and then provide an assessment in the following format:

Step 1: GR students give total marks to a particular academic and non-academic staff

Step 2: Provide a score for every section of the questionnaires (each questionnaire item will be assessed using a 4-point Likert scale for supervisory performance and quality, with 0 = Not applicable, 1 = Minimal, 2 = Reasonable, 3 = Strong and 4 = Exceptional.)

Step 3: Provide the total score and categories of nominees in their respective category.

Step 4: Mail back to us

7. Appreciation Awards 2024

Procedure	Date
Call for nominations	17th September (8:00 am) – 26 th September (5.00 pm) 2024

Evaluation of nominees	27 th September- 7 th October 2024
Council review	20 th October 2024
Awards giving ceremony	15 th November 2024

Thank you